



Town of Becket
Board of Health
557 Main Street
Becket, Massachusetts 01223
(413) 623-8934 ext. 22 fax 623-6036

Meeting Minutes for November 1, 2017

Board Members Present: Gale LaBelle, I. David Krawet and Laurel Burgwardt (*arriving at 7:05 PM and left at 8:20 PM*)

Board Members Absent: None

Acting Health Agent: Jayne Smith

Administrative Assistant: Jessica Perotti

Public Present: None

Call to Order

Gale LaBelle calls to meeting to order at 7:04 PM and announces the rules of the meeting. Laurel Burgwardt arrives to the meeting at 7:05 PM.

Review of Meeting Minutes of October 4, 2017

Ms. LaBelle asks David Krawet if he has had a chance to review the minutes of the October meeting. Mr. Krawet confirms that he has reviewed them. Ms. LaBelle asks Mr. Krawet if he has any corrections he would like made to the minutes. Mr. Krawet says he didn't see any changes that needed to be made. Mr. Krawet makes a **motion** to accept the minutes of the October 4, 2017 meeting. Ms. LaBelle **seconds the motion**. All in favor with Ms. Burgwardt abstaining from the vote. **Motion passes.**

Reports from Health Agent Charlie Kaniecki

Ms. LaBelle reviews an application for **435 Benton Hill Road**. Ms. Perotti informs Ms. LaBelle that the fee for the application has still not yet been paid; they plan to pay the fee once the application has been approved. Ms. LaBelle then notices the application form is quite outdated. Ms. Perotti reports that she was told that the application was found somewhere online. The Board reviews the application. There is a 3' separation to estimated seasonal high groundwater. Ms. Burgwardt makes a **motion** to accept the 3' separation variance to estimated seasonal high groundwater. Mr. Krawet **seconds the motion**. No discussion. All in favor. **Motion passes.** Ms. Burgwardt then makes a **motion** to accept the plan. Mr. Krawet **seconds the motion**. There is a brief discussion about the variance. Ms. LaBelle calls for a vote. All in favor. **Motion passes.**

Old Business

Beavers at 29 & 71 Chester Road

The Board discusses the beaver situation at 29 & 71 Chester Road. High water levels were effecting the septic system at 29 Chester Road. First, a water leveling device was installed to regulate the level of the water. The beavers went past the water leveling device and built more dams behind it. It was decided that installing a second device would not work. Therefore, a permit was issued to trap the beavers and also to take out any necessary dams to reduce the



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water level. The water level came down but beavers have been spotted in the area and may be moving into the huts that are there. More permits may need to be issued to remedy the situation.

New Business

a. Al Lussier- 30 Washington Street

Al Lussier asked to be put on the agenda but did not attend the meeting. Ms. Perotti explains that Olde Village Market, the business at this location, was closed as of October 1, 2017 and the permits issued for that business need to be revoked. Ms. Perotti reports having phone conversations with Mr. Lussier and that during her conversations with Mr. Lussier, he said he thought the license would be good all year; she explained to him that permits are issued to businesses within the building, not to the building itself and that if a new business were to come into the building, they would need to apply for the appropriate license. The Board has a brief discussion of what would happen if the permits are not revoked. Following their discussion, the Board agrees that the letter to revoke any and all food service permits needs to be mailed out right away. Jayne Smith makes a suggestion to mail the notification both certified and first class mail.

b. Board to Discuss Fee Schedule

The Board begins their discussion with Ms. Smith about the current fee schedule. Ms. Smith is using the fee schedule from Berkshire Health Alliance as a reference of standard fees. The Board goes over each item of the current Board of Health fee schedule for Becket with Ms. Smith to update them, if necessary. The Board makes various changes to the fee schedule. The following fee schedule is proposed:

Type	Permit Type	Fee Structure	2017 Fee	Notes
Beaver	Beaver Emergency 10 Day Permit	Fixed	\$40.00	10 Day Permit
Beaches	Public Beaches	Fixed	\$ -	Submission of weekly testing required
Camps	Cabins & Family Campground Permit	Fixed	\$100.00	
	Recreational Camps for Children (day)	Fixed	\$50.00	
	Recreational Camps for Children (residential)	Fixed	\$350.00	



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Food	Combined Retail/Food Establishment Annual Permit	Fixed	\$125.00	
	Food Establishment Permit (Large: >50 seats)	Fixed	\$225.00	Includes 2 inspections
	Food Establishments/Catering Permit (Small <50 seats)	Fixed	\$75.00	Includes 2 inspections
	Frozen Dessert Annual Permit	Fixed	\$50.00	Must supply monthly tests
	Mobile Food Truck based in Becket	Fixed	\$100.00	Must have a commissary kitchen
	Residential Kitchen Annual Permit	Fixed	\$50.00	
	Retail Food Store	Fixed	\$75.00	
	Temporary Food Permit	Fixed	\$25.00	Per day or \$75.00 for 4-14 days
Lodging	Bed and Breakfast/Inn/Hotel (8 rooms or less)	Fixed	\$100.00	Food & Pool permits additional
	Bed and Breakfast/Inn/Hotel (9 rooms or more)	Fixed	\$150.00	Food & Pool permits additional
Refuse Haulers	Refuse/Garbage Haulers – annual permit	Fixed	\$100.00	
Septic Systems	Title 5 Inspections - Witness Fee	Variable	\$100.00	First 2 hours + \$50/hour after
	Percolation Test	Variable	\$225.00	First 2 hours + \$50/hour after
	Disposal System Construction Application (minor)	Fixed	\$100.00	Replace D-box or septic tank only



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	Disposal System Construction Application (major new)	Fixed	\$200.00	
	Disposal System Construction Application (major upgrade)	Fixed	\$150.00	
Septic Installer	Septic System Installer's Annual Permit	Fixed	\$100.00	BCBOH Certification Required
Septic Haulers	Septic Haulers Annual Permit	Fixed	\$100.00	
Pools	Swimming Pool Permit (seasonal)	Fixed	\$100.00	Base + \$75.00 for each additional
Tobacco	Tobacco Annual Permit	Fixed	\$50.00	
Wells	Well Permit & Plan Review	Fixed	\$100.00	
	Well Decommissioning	Fixed	\$50.00	

Following the Board's review and discussion of the fee schedule, Ms. Burgwardt makes a **motion** to accept the updated fee schedule. Mr. Krawet **seconds the motion**. No further discussion. All in favor. **Motion passes.**

c. Board to Discuss Implementing Full Circle

The Board discusses with Ms. Smith what needs to be done to get started with the Full Circle program. Information for businesses in town will need to be gathered and entered into the system. Letters will also need to be sent out to explain what is going on and how the new system will work. Inspections that will need to be done throughout the year will be paid for at the beginning of the year instead of paying at each inspection. This will make things easier for accounting as well as inspectors in the field.

d. Memo regarding Annual Town Report

Ms. LaBelle says she will put the annual report together and get copies to everyone.

Correspondence

- Ms. LaBelle makes a **motion** for Ms. Burgwardt to attend the Berkshire County Boards of Health Association Fall Dinner at the cost of \$35.00. Mr. Krawet **seconds the motion**. No discussion. All in favor. **Motion passes.**



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- There is an invoice from the **Berkshire Regional Planning Commission (BRPC)** for \$5500.00 for services provided from October 1, - December 31, 2017. Ms. Burgwardt makes a **motion** to pay the invoice. Mr. Krawet **seconds the motion**. All in favor. **Motion passes.**
- The Board reviews emails and letters received during October regarding scheduling appointments for inspections.
- The Board moves on to other notices. The water spring located on Route 20 at the Becket/Chester town line is scheduled to be decommissioned. The town is looking for a company to properly decommission the spring; a company has not been found yet.
- Jacob's Pillow received a notice of noncompliance from the **Massachusetts Department of Environmental Protection (MassDEP)**; they exceeded the water allowance for their new well. Jacob's Pillow will need to provide written procedures, a site plan to not exceed the allotted withdraw rate from any of its wells, and shall not provide water to their new dance studio until well #3 has received approval from MassDEP. They also need to pay a \$1000.00 fine.
- The Board reviews a notice from the state regarding beaches that did not submit water tests. Camp Lenox is testing through a different facility. Their water tests were submitted to the Becket Board of Health and will be sent to the state. The Board questions why they are in charge of water tests for a camp that is located in Otis, MA. Ms. Smith says that the town of Otis should manage this camp and recommends letting the state know so they can notify the town of Otis directly. Next is Berkshire Lakes. There was a lapse of a few weeks that water samples were not sent in for testing. This was due to a change in management. Becket Woods Beach was sending two (2) samples a week and they questioned if two (2) separate areas were being tested. Housatonic Basin Sampling & Testing was contacted to find out where the samples were coming from exactly. It was reported that the Becket Woods Homeowners Association required two (2) samples a week of the same location.
- There were two failed Title 5 inspections.

Budget

There is currently \$18,297.92 in the budget; 27.83% of the budget has been spent.

Any Other Business to Come Before the Board

There is none.

The next meeting is set for December 6, 2017 at 5:30 PM.



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Adjournment

Ms. LaBelle makes a **motion** to adjourn. Mr. Krawet **seconds the motion**. All in favor. **Motion passes**. Meeting is adjourned at 8:44 PM.

Meeting Minutes Reviewed and Approved on December 6, 2017 by:

Gale LaBelle, Chairman

Laurel Burgwardt, Vice Chairman

I. David Krawet